

2017-18	Time	Location	Sky	Beth	Tracy	Karen	Ben	Jeff	Jane	Iris	Oliver	Mel	Others
Sept 24	10-2	Unicamp	P	P	P-late	P	P	P				P	
Oct 8	8-2	Unicamp											
Nov 19	1130-430	KW/Ham											
Jan 29	630-930	Online											
March 21	1130-430	Peterborough											
May 22	630-930	Online											
June	9-2	Unicamp											
July 16	630-930	Online											
August 5	9-2	Unicamp											
Sept 1	12-6	AGM											

Item	Owner(s)	Discussion	Tasks
Welcome and Call to order, Reading, Lighting the Chalice	Sky and Mel	Gratitude Sharing Call to Order -10:11 Territorial Acknowledgment Opening Words from Mel	
Approval of the agenda, amendments	ALL	Moved by Janice seconded by Beth. Passed Unanimously.	
Old business and approval of last meeting's minutes	Karen	Deferred minutes to after lunch for time to allow extra time to review.	
Communication Report	Jeff	Reviewing new website. Looks good. Working to integrate with back system. Email addressing – Jeff has circulated an email inviting folks to consider using a Unicamp domain addresses for Unicamp business.	Mel to send Jeff a link to the website that is currently the favourite in the website selection process. Folks to try to use the Unicamp emails. If support is needed please contact Jeff.

		<p>Newsletter to include</p> <ul style="list-style-type: none"> - Announce the new board is the same as the old board - AGM report. - Note expressing condolences concerning the passing of Mark Jorgensen - Note Work Weekends <p>Discussed of how to best recognize Jill's finical contribution.</p> <p>A guide as to how to donate to camp could be beneficial - how to give page on the website.</p> <p>Letter from Maggie concerning noise outside of loud working hours. Mel has talked to Maggie and Winnie. Discussed cutting wood for construction personal projects off site - concerns about generator noise and noxious gasses.</p> <p>Sky moves that the personal use of generators at Unicamp be prohibited. Seconded by Janice. Moved Unanimously.</p>	<p>Sky to contact Jeff with the highlights of AGM for him to include in the newsletter.</p> <p>Sky to talk to Maggie about write a story about Jill's passing</p> <p>All members invited to send newsletter contributions to Jeff.</p> <p>Letter to be written to Winnie</p> <p>Sky to write Maggie to let her know that policy to be enforced. Thank you for the letter. Sorry that it happened.</p> <p>Create a noise making two days</p> <p>Janice to make note of the generator decision in the seasonal handbook.</p> <p>Ben and Mel to publish in the brochure a time in May for noisy work at Unicamp. Time to include two days Friday Sat - May 25th and 26th Seasonal Repairs Weekend. Include Pot Luck for Seasonal Campers. 8am to 8pm.</p>
<p>Long Range Planning Report</p>	<p>Iris</p>	<p>Accessibility - soul search needed to envision how camp can best service folks of varying abilities rather than just legal compliance. Make a long laundry list of things to do</p>	<p>Iris to create a fundraising committee. Iris to work with Jeff to create a 'how to donate' to Unicamp document and webpage.</p>

		<p>Could encourage legacy funds to be directed into accessibility funds.</p> <p>Discussed Water Tower Repair</p> <p>Discussed Fundraiser tree. Discussed Sky adding fundraiser tree to next meeting's agenda. Decided against this. Beth to create a request for proposals for fundraising/art to be brought to the next board meeting then circulated via email and camp newsletter.</p>	<p>Iris to research legacy donation legalities</p> <p>Beth to forward contact about water tower service Jeff to take underwater photos of current water tower state.</p> <p>Iris to write a shout out for 50th anniversary committee and a call out to congregations.</p> <p>Mel to get back to Lauren with a invitation to contribute. Recess for Lunch Called back to order at 1:09</p>
Return to Minutes	Karen	<p>Minutes have needed many new corrections. Reminder to continue reading minutes for errors.</p> <p>Karen moves August 2017 minutes as amended. Jane seconds. Passed Unanimously</p> <p>In camera and draft minutes could contain a watermark.</p>	<p>Karen to recirculate the minutes after corrected. Minutes to be recirculate by Sky when calling for agenda items.</p>
Administration Report	Jane	<p>Ongoing discussion of what paid leadership roles at camp could look like. Jane visions a management role AND a leadership role. The year round role would be for an Executive Director. Currently working on new management structure. The board discussed the camp's organizational structure.</p>	

Directors Report	Mel	<p>Jane and Mel are working on a new admin role at arms length to the. The person doing this position would manage the backend of camp business for example payroll, document management, data input and bookings – needs to be paid more than folks currently doing this work because of the professional experience needed - \$20 an hour may attract a candidate suitable for this work. This could allow Vera to better do the work she was hired to do. This person would send reports to the treasure and the director regularly, - “organizational ninja!” 20 hours a week on season – up to 20 hours off-season. The new software could/should make most of the registration work easier. Moving to paperless organization, better form/document organization, and better personal information safety. Seeking permission to spend the additional money to fill this position. Will bring the financial expectation to budget for to the next meeting</p> <p>CRA revoke – we have received a letter requesting submissions- next year we do not have any chances to be late. Charitable status will be revoked automatically if required documentation or payments are submitted late or improperly. It is of utmost priority of staff and board members to submit to the CRA promptly and properly.</p>	<p>ALL BOARD MEMBERS TO READ PROJECT INITIATIVE 2017-2018 DOCUMENT AS CIRCULATED VIA EMAIL.</p>
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		Project innovative 2017-2018 document circulated via email.	
Nominating Committee Report	Sky Karen	Discussion of who will be returning to the board next year.	Beth to research potential board training.
Programing Committee	Ben	Ben has had a good check in with Mel. Cool Civil Holiday weekend plan combined with kids' camp being four weeks. Includes a kids' camp like experience for all ages – as seen at an American UU camp. Ex. Candle making, games, hiking, songs, extra. Jouth planned for the following week. Considering how facilitators are compensated during family camp – Facilitator handbook has been circulated via email. Creating a practicable grid to compensate volunteers. Call for material for Brochure by October 31 st .	Jeff to announce that family camp weeks will be scheduled differently the summer of 2018. Exciting News to come in the brochure. Mel to communicate with Guelph to know that their weekend could /will change next year. All materials for Brochure to be submitted by October 31st. Add potential price increases be added to the next agenda. Mel and Sky to work on this.
New Business Arising	All	Google group – who should it include? Quick discussion - going forward google group to include board members and Mel Youth Rep Staff Rep	Google group facilitator to ensure that the group only includes board members and camp director Karen to contact Oliver about his ongoing role with the board.
Closing, Extinguishing the Chalice		Adjourned 335	

Parking Lot	Parking	Relationship to Marijuana use on camp property	
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