

UNICAMP BOARD MEETINGS

2016-2017

ATTENDANCE ( P- PRESENT, A- ABSENT, R- REGRETS)

(2016-2017)	Sept 25	Oct 23	Nov 23	Dec 4	Jan29	Feb 20	Mar	Apr	May	June 12	July
Time	6-9	Special	12-3pm	6-9	6-9	6-9				6-9	
Location	online	TO-NUC	KW-GRU	Online	Online	Online	PB	Hamilton	Unicamp	online	Unicamp
Jeff Baker										Present	
Janice Canning										No	
Sky Dasey										Present	
Oliver D-S										Arrived at 8:40	
Karen DV										no	
Tracy Galvin										no	
Beth Gray										Present	
Iris Murphy										Present	
Jane Nares										no	
Ben Robbins										no	
Other Attendees:											
Katya										On a leave	
Melissa										Present	

<b>Time</b>	<b>Item</b>	<b>Owner</b>	<b>Discussion</b>	<b>Tasks</b>
<b>600-610</b>	Meeting Welcome and Call to Order, Reading, Lighting the Chalice			
<b>610-15</b>	Approval of the agenda, welcoming friendly amendments			
<b>615-620</b>	Old business and approval of last meeting's minutes	Mel		
<b>620-700</b>	Treasurers report	Tracy		Additional funds for back log work. Will impact the staff budget
<b>700-710</b>	Administration Report			Approach Wanda regarding specific projects, to ensure we get up to date. Ensure that there is process for future years.
<b>710-725</b>	Communication Report	Jeff	<p>Jeff feeling like life is getting in the way of doing some of communications</p> <p>Iris asked about postcard for wellness week. Discussion on who is creating promotional material</p> <p>Sky suggested that organizers of events, send us their postcard sized advertisement, so that we can increase exposure in support of those seeking to run programs</p> <p>Reviewing how we support advertisement for programming that is running</p> <p>Discussing how we organize our information.</p> <p>Admin to flag if there are programs</p>	<p>Is looking to ramp up for the summer</p> <p>Create an email that sends out information on our programs.</p>

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			that might have low registration	
<b>725-745</b>	Long Range Planning Report	Iris	Discussed making a plan for 5 to 15 years into the future	
<b>745-800</b>	Programming Report	Ben	Ben is looking at programming for next year including 4 weeks of kids' camps.	
<b>800-810</b>	Youth Report	Oliver	Mel to follow up with Oliver about the preparation currently happening with youth con and what is still required.	
<b>810-820</b>	Nominating Committee Report	Tracy		Sky to pass on information to Tracy
<b>820-840</b>	Report from Director (as submitted)	Melissa	<p>The board has directed that we move away from informal agreements with campers, seasonal campers and otherwise.</p> <p>If there are side agreements, they must be written and approved by the board.</p> <p>Sky moves to accept the written document for David Nixon's seasonal site for 2017 with the Unicamp board, as is, and is aware that it regards the work that David Nixon does, that it covers the cost of the site only. Programs, meals and additional seasonal site fees would be paid for outside of the agreement. Jane seconds the motion. Motion passed.</p> <p>Sky moves to support Christine (Katya) Schmied's 2017 seasonal site</p>	Sky to talk with David about contractual agreement to ensure there is agreement

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			<p>proposal with pro-rated fees and a 3 post-dated cheque plan for site 2. Iris Seconds the proposal. All in agreement. Motion passed.</p> <p>With regards to building on-site. It was determined that at this point, the board has significant work that requires immediate attention and that these pieces, require the focus right now, as the workload is higher than usual.</p> <p>Internet option presented with Bell, we will proceed with the understanding that there is a 15 day trial to ensure it meets our need.</p>	
<b>840-850</b>	Report from Registrar	Katya	Katya is on the leave of absence	
<b>850-855</b>	New Business Arising	All		
<b>855-900</b>	Closing, Extinguishing the Chalice	Sky		
<b>Parking Lot</b>	Trailer building committee Off-season camp use policy			